



## Action Taken Report 2024-25

The 1<sup>st</sup> meeting of the Internal Quality Assurance Cell for the academic year 2024-25 was held on 28<sup>th</sup> September 2024 at 12:30 PM at the IQAC office. The meeting was chaired by Principal Dr. Shankar Talekar. At the beginning of the meeting, IQAC Coordinator Dr. Vasudeo Ugale welcomed the Chairman and all the members of IQAC. The following issues were discussed in the meeting and it was unanimously decided to complete them. Its action report is as follows.

Minutes of the Meeting	Action Taken Report
<ol style="list-style-type: none"><li>1. The minutes of the previous meeting were read and confirmed by the committee.</li><li>2. It was discussed and decided to plan of the university exam Oct/ Nov 2024.</li><li>3. It was discussed and decided to plan regarding NAAC criteria distribution to the staff members.</li><li>4. It was decided to implement the academic calendar prepared by the academic calendar committee.</li><li>5. It was decided that each department should arrange at least one study tour or field visit of students.</li></ol>	<ol style="list-style-type: none"><li>1. Academic calendar prepared by IQAC was approved by the committee and it was decided that circulate it to various department.</li><li>2. According to the discussion in the meeting University examination team for Oct/Nov 2024-25 were made and orders were given to all the members.</li><li>3. According to discussion criteria heads were fixed and it was informed that all criteria heads should start collecting information from the various departments.</li><li>4. All department heads were promoted to organize field visits and study tours.</li></ol>